

**School Parent Involvement Plan**  
**2006/2007**

**A parent involvement plan that has been developed jointly with and agreed upon with parents of participating children.**

**(1) The expectations for parent involvement activities and how these activities will be implemented and evaluated.**

The Title 1 team, faculty, and administration are responsible for coordinating parent activities and involvement. Our target goal is to provide parents with various activities, workshops, conferences, ideas, materials, and other tools to improve their child's academic performance and increase self-esteem. Parents will have opportunities to provide input into the planning and evaluation of their child's educational activities through conferences, parental workshops, written communications, meetings, and surveys. The effectiveness of these activities will be evaluated through increased participation, annual parent survey, comments solicited at each event, and comments at parent conferences.

**(2) How parents will participate in the development of strategies.**

Parents will help develop strategies through face-to-face conferences, SAC committee meetings, the annual parent climate survey, comments solicited through the Title 1 activities, parent comments via student planners, parent involvement through our PSA, and parent representatives on the Title 1 District Parent Advisory Council.

**(3) How parents will participate in an annual evaluation of the content and effectiveness of the parent involvement program.**

The Parent Involvement Plan will be shared and comments will be solicited from parents during their participation in school activities. Parents will also be asked to complete an annual survey. In addition, parents will be invited to the annual District Meeting. Finally, comments will be solicited after every activity/workshop, and parents will have the opportunity to fill in comments on the Title 1 Compact.

**(4) How timely responses to parents' suggestions will be addressed.**

Parent's comments will be addressed during conferences (in person, via telephone, or email), PSA activities, SAC meetings, and at all Title 1 activities and events. Regardless of the venue, all concerns will be addressed within 3 school days.

**(5) Shared responsibility of parents and educators for high student performance. This is to be implemented through a school-parent compact for each child served by Title I, under which the two parties agree on how they will work together to help the child achieve the state's standards (include a copy of the actual compact).**

In partnership with their child and their child's teacher, each parent signs and understands the responsibilities outlined in the School/Parent compact during Open House or a parent-teacher conference.

**(6) Provisions for an annual school meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation in Title I and their right to be involved.**

There are many opportunities for parents to meet and become informed about Title 1. The faculty and staff will receive an overview of the Title 1 instructional programs during pre-planning. Additionally, parents will receive this orientation during Open House meetings, our first annual "Meet" and Greet, and during the many parent involvement activities and programs. All parents will be invited to attend the Annual Title 1 District meeting in May, and to participate in the quarterly PAC meetings at the county office. Additionally, all parents receive a Title 1 handbook when registering their child.

**(7) Provisions for a flexible number of meetings, such as meeting in the morning or evening, and how funds provided under this part, transportation, child care, or home visits as such relate to parental involvement.**

Parent involvement activities and workshops will be scheduled mornings, afternoons, evenings, and weekends, to accommodate each family and their schedule. Home visits will be made on an as-needed basis and will involve the social/health workers assigned to WEC. Student welcome packets will be available throughout the year as students register, and announcements in student planners go home daily. Monthly calendar posted on the WEC website and in the Parent Resource Room will alert parents to upcoming events and the availability of childcare. Transportation will be provided to those of need based on the district guidelines. We currently have \$2697.00 budgeted to help meet these needs.

**(8) How parents will be provided timely information about parent involvement activities.**

Information letters regarding SRA, Title 1, and Reading First! will be sent home early in the year. Additionally, parents will be notified about upcoming events via newsletter, flyers, web page, marquee, local newspapers, posted schedule in the Parent Resource Room, and the Title 1 tri-fold.

**(9) How parents will be provided with school performance profiles and their child's individual student assessment results, including an interpretation of those results.**

Parents will be provided interim reports mid-quarter and conferences will be scheduled as requested by the parent and teacher. Regular reports of student progress will be sent at the end of every 9 weeks. Written reports will be sent to parents indicating various assessment results (Clay Writes, DIBELS, Stanford 9, FCAT, etc.) and the interpretation of which will be sent throughout the year. Parents will be involved in Child Study Teams and IEP development. Academic Improvement/Progress Monitoring Plans will be designed for each student performing at the 2.5% and below and those students at risk for retention. School performance profiles regarding standardized testing will be shared with the parents at the end of the year in the annual school report. Results are also published in the newspaper.

**(10) How parents will be provided a description and explanation of the curriculum used at the school, the National Educational Goals, the State's content standards and student performance standards, the forms of assessment used to measure student progress, and the proficiency levels students are expected to meet.**

Annual Open House and parents meetings will provide opportunities for all parents to receive information about Reading First!, SRA, grade level expectations, Sunshine State Standards, the School Improvement Plan, the annual school report, and school performance profiles. Student achievement is awarded, and parents are encouraged to participate with their child in celebrating that achievement. Additionally, parents will receive a Student handbook in their welcome pack which gives them our school's philosophy and mission statements along with methods to obtain additional information about the school and its programs. Finally, all parents will be encouraged to view the informative scrolling screen monitor located in the front office when visiting our school as well as a click away on our webpage.

**(11) Provisions for materials and training such as:**

**(a) coordinating necessary literacy training from other sources to help parents work with their children to improve their children's achievement**

We will provide adult/community education classes about the internet and word processing skills, continue the GED New Century Computer Lab, and make any necessary referrals to the Clay County Literacy Coalition. Additionally, we provide take-home books, Make N' Takes, Title 1 I-book take-home laptops, and have many literacy kits available for check out in the Parent/Teacher Resource Room. Additional resources are available through guidance, and Parent Resource Room 8 pamphlets.

**(b) Training to help parents work with their children to improve their children's achievement**

Training will include the following: Make and Takes, Family workshops before, during, and after school, Reading First! workshops in conjunctions with our Reading Coach and program facilitators, the Parent Resource Room (with a wealth of materials from games, videos, academic backpacks, literacy-based kits, and learning palettes), parent chats, family involvement activities, and parent conferences.

**(12) Provisions for educating teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between home and school.**

The Reading First! program offers materials to support parent involvement opportunities involving all personnel, administration, and staff. The 5 Star Committee develops programming and training in utilizing community resources to improve student performance. Additionally, in-services for the faculty will be offered under the School Improvement Plan and through district training opportunities. Through the volunteer training program, volunteer recognition activities, Business Partnership program, School Advisory Council, and various workshops, the bond between home and school will grow stronger.

**(13) To the extent feasible and appropriate, provisions for coordinating and integrating parent involvement programs and activities with Head Start, Even Start, the Home Instructions program for Preschool Youngsters, the Parents as Teachers Program, public preschool programs and other programs.**

The following provisions will be made for coordinating and integrating parent involvement programs and activities with local pre-school programs: Distribute county brochure for kindergarten skills to local pre-school/daycares, post invitations at local pre-schools/daycares for various parent involvement activities at WEC, and provide summer orientation and screening for students entering K in fall of 2006. Additionally, summer VPK is available and will continue through ESE and regular education inclusion pre-school settings. Finally, Pre-K autism settings will be housed at WEC during the 06/07 school year.

**(14) Plans for developing partnerships between elementary schools and local businesses that include a role for parents.**

Partnerships between W.E.C. and several local businesses have been established and are ongoing through our parent liaison for business contacts. The 5 Star Committee plays an active role in recruiting, utilizing, and nurturing Business partners (many of which are parents). In addition, Clay Behavioral Services provides works closely with student's parents to nurture their children. Parent and local business representatives serve on the School Advisory Council.

**(15) To the extent feasible and appropriate, provisions for parent resource centers.**

Our Parent/Teacher Resource Room is located in Room 8 and holds a wealth of materials available for checkout and many pieces of equipment ready for use. All WEC parents, local day-care parents, teachers, business partners, are encouraged continuously to use these resources. Special events in the Resource Room bring fresh ideas and keep the room full of activity and production.

**(16) To the extent possible, information relating to school and parent programs, meetings, and other activities is sent to the homes of participating children in the language used in the home.**

Records of ESOL students who enter WEC along with data gathered from individual parent/teacher conferences are examined and will help determine if translation software is needed to inform parents of school notices, meetings, and other activities. Interpreters will be made available as necessary.

**PARENT INVOLVEMENT PLAN  
TIME LINE  
2006/2007**

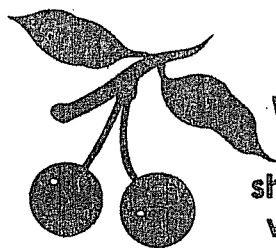
**School: W. E. Cherry**

<u>Activity</u>	<u>Reference Plan #</u>	<u>Tentative Date</u>	<u>Completion Date</u>	<u>Documented Evidence</u>
Summer Program	13	6/06		Enrollment
Summer VPK	13	6/06	7/08	Attendance
Open House/Tri-fold	6	8/06		Sign-in/Tri-fold Parent
'Meat' -n- greet	6	8/06		Sign-in
Resource Room	11	Ongoing		Sign-in
Parent Resource Materials	14, 15	Ongoing		Checkout
PIP	4	8/06		Document
Grade-level Pamphlets	10, 12	8/06		Pamphlets
Family Fun Night	12	9/06		Sign-in
Math Nights	11	Various		Sign-in
Super Science Night	11	1/07		Sign-in

Reach for the Stars Literacy	11	10/06	Documents
Kindergarten Screening	13	7/06	Results
K. staggered start			
FCAT Training for Families	11	Various	Sign-in
Compacts	3, 5	Ongoing	Compacts
Written Notices	1, 8, 16	Ongoing	Notices
Parent Conferences	1, 4	Ongoing	Minutes
PSA/SAC/PAC Meetings	1, 2	Monthly	Minutes
Take Home ibooks	11	Ongoing	Contracts
Parents Resource Activities	7, 15	Ongoing	Sign-in
Monthly Newsletter	11,8	Monthly	Copy
District and State mandated			
Parent Reps. on Curriculum Council,			
School Advisory Council, and			
PAC	1, 2, 10	Monthly	Sign-in
Business Partner/			
Volunteer liaison	2, 14	Ongoing	Sign-in
Parent Workshops	1, 11	Ongoing	Sign-in
Parent Surveys	1, 3	5/07	Results
Standardized Test Results	9, 10	4/07	Copy
WEC web page	11, 8	Ongoing	Web address
Newspaper announcements	8, 9	Ongoing	Copy
Interim/progress reports	9, 10	Quarterly	Copy
School Marquee	8	Ongoing	Marquee



Volunteer orientation	12	10/06	Sign-in
Award assemblies	10	Quarterly	Award lists
District Title 1 meeting	3, 6	5/06	Sign-in
Student Welcome Packet	6, 10	Ongoing	Packet
Annual School Report	9	1/07	Report
Visitation	7, 13	As needed	Write-up
Written Notice for Non-English	16	As needed	Notice
Student Planners	2	Daily	Planner
Interims/Report Cards	9	Quarterly	Documents
Teacher In-service, MyPoints	12	Ongoing	MyPoints printout



### W. E. Cherry Elementary School-Parent Compact

W. E. Cherry, a school with programs funded by Title 1, its parents and its students, agree that this compact outlines how each of these parties will share responsibility for improved academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve Florida's high standards.

#### School Responsibilities: W. E. Cherry will...

1. Provide high-quality instruction in a supportive and effective learning environment through the use of scientifically based curriculum.
2. Hold at least one parent/teacher conference annually.
3. Provide parents frequent reports regarding their children's progress, including interims, report cards, DIBELS, DRA, and standardized test results.
4. Provide parents reasonable access for consultation including conference requests, phone conversations, and emails.
5. Provide parents opportunities to volunteer and participate in school activities mentioned in the Title 1 tri-fold distributed in each "Welcome to WEC" packet.
6. Invite parents to participate in planning, implementing, and evaluating the School Improvement Plan, Parent Involvement Plan, and student achievement plans.

Teacher Signature \_\_\_\_\_

#### Parent Responsibilities: W. E. Cherry Parents will support their children's learning by...

1. Monitoring attendance and homework, including checking and signing the student planner every day.
2. Volunteering in the classroom and during school activities when available.
3. Participating, as appropriate, in decisions relating to our children's education, such as serving on the Title 1 Policy Advisory Committee, School Advisory Council, and/or the Parent/Staff Association,
4. Promoting positive use of our children's extracurricular time.
5. Staying informed about our children's education by promptly reading notices, checking the school's website <http://www.clay.k12.fl.us/wec/> and requesting information when needed.

Parent Signature \_\_\_\_\_

#### Student Responsibilities: W. E. Cherry Students will...

1. Complete homework every day, asking for help when needed.
2. Read for at least 30 minutes a day outside school time.
3. Give the responsible adult in the home any notices and information from school, including the daily student planner.

Student Signature \_\_\_\_\_

This compact was discussed at a conference held \_\_\_\_\_